

**STATE OF RHODE ISLAND
DEPARTMENT OF CHILDREN, YOUTH AND FAMILIES**

PUBLIC NOTICE OF PROPOSED RULE-MAKING

In accordance with Rhode Island General Law (RIGL) 42-35 and 42-72-5, notice is hereby given that the Department of Children, Youth and Families proposes to adopt the following DCYF rule:

DAILY CENSUS REPORT FOR THE RI TRAINING SCHOOL

This new rule, in compliance with the federal court order relating to RI Training School residents and the accreditation standards of the American Correctional Association for Juvenile Training Schools and Juvenile Detention Facilities, identifies procedures for developing and maintaining the daily census of residents of the RI Training School.

In the development of this rule, consideration was given to the following: (1) alternative approaches and (2) overlap or duplication with other statutory and regulatory provisions. No alternative approach or duplication or overlap was identified based upon available information.

This proposed rule is accessible on the R.I. Secretary of State's website (<http://www.sec.state.ri.us/ProposedRules/>) and the DCYF website (<http://www.dcyf.ri.gov>) or available in hard copy upon request (401-528-3685). Interested persons should submit data, views or written comments by October 8, 2010 to Susan Bowler, Administrator for Families and Children, Department of Children, Youth and Families, 101 Friendship Street, Providence, RI 02903 (Susan.Bowler@dcyf.ri.gov).

In accordance with RIGL 42-35-3, an oral hearing will be granted if requested by twenty-five (25) persons, by an agency or by an association having at least twenty-five (25) members. A request for an oral hearing must be made within thirty (30) days of this notice.

Daily Census Report for the RI Training School

Rhode Island Department of Children, Youth and Families
Division of Juvenile Correctional Services: Training School

Policy: 1200.0504

Effective Date:

Version: 1

The Daily Census Report is an essential tool for the safe, orderly and efficient management of the RI Training School. Accurate census records are maintained in the RI Children's Information System (RICHIST) for all units and facilities. The census report is disseminated daily to all Training School units.

Related Procedure

Daily Census Report for the RI Training School

Daily Census Report for the RI Training School

Procedure from Policy 1200.0504: Daily Census Report for the RI Training School

- A. The Superintendent designates staff to compile the Daily Census Report, which includes:
 - 1. Number of residents in each unit and facility,
 - 2. Capacity of each unit and facility,
 - 3. Identification of adjudicated residents,
 - 4. Temporary community placements,
 - 5. Elolements and
 - 6. Other absences.
- B. A RICHIST number is identified for or assigned to each resident at detainment to ensure ready access to and linkage of information entered into the Department's management information system.
- C. All new intakes, releases or transfers of residents are reported to the Master Control Center immediately by Unit Managers or their designees.
- D. The Master Control Center maintains the daily record of the movement of residents, which includes the names of residents who have been detained, released or transferred or who have eloped, or have returned from elopement.
- E. Paragraphs A – D are consistent with American Correctional Association (ACA) Standards 3-JDF-3A-03; 3-JDF-3A-13; 3-JTS-3A-13 and 3-JTS-3A-14.